

📍 Nairobi, Nairobi, Nairobi County

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## Summary

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Motivated, adaptable Teacher with proven skills in teaching and guiding both students and new Teachers to excel seeks a position to further enhance my skills and develop my career. I have vast experience in writing and literature as well as linguistics

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## Skills

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Written and verbal communication

Time management

Patience

disciplined

commitment

time conscious

Modern classroom technology, including course websites, interactive online quizzes and video editing

Microsoft Office

proofreading

creative writing

transcription

document editing

research writing

literature reviews

- poetry
- Copyediting
- Typing
- Translation

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## Experience

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**trainee teacher**

**Kaumoni Boys High school**

**May 2014 to December 2014**

**makueni**

- Manage the progress of three beginner Teachers; meet twice a month for professional development activities and to review progress toward their goals.
- Develop curriculum-based lesson plans and engaging educational resources for students.
- Introduce a new reading curriculum, leading to a 30% improvement in reading test scores.
- Use digital technologies such as live video to improve my teaching, and connected students with inspirational leaders and web tools such as ClassroomScreen to improve student engagement. My use of new technology received a commendation from the school.
- Work with parents, school administrators and teaching professionals to foster a positive environment for learning and discourage negative behaviors such as bullying.

**Teacher**

**Ikanga High School**

**January 2015 to May 2016**

**kitui**

- Assessed and managed the progress of 25 students. Developed lesson plans that covered all aspects of the curriculum and created resources for lessons that engaged and motivated students.
- Identified students who needed additional support and provided necessary guidance.
- Simplified or extended lesson plans in line with student feedback and current events. Used ClassroomScreen to improve the learning experience and received a commendation for maintaining a high level of student engagement from the school.
- Systematically provided resources to students and helped them to prepare for their examinations.
- Met with parents, school administrators, and colleagues and collaborated with them to implement activities that improved the educational environment. Started a class blog to improve communication with parents that is being used by the school as a template for other class blogs.
- Collaborate with teachers and counselors to provide a quality educational experience both inside and outside the classroom
- Coordinated author visits to grow students' love of literacy and encourage them to consider career paths relating to writing or publishing

**Teacher**

**January 2018 to December 2018**

**Ngaikini secondary school**

- Helped to create a positive educational environment for students with lesson plans, targeted teaching methodologies, motivational activities and guidance.
- Paired with mentor Teacher in beginning Teacher program. Collaborated with colleagues to ensure that the lesson plans covered the curriculum.
- Documented student performance in lessons. Held parent-teacher conferences and open houses.
- Refined lesson delivery and applied effective teaching methodologies.
- Consulted with senior colleagues to provide extra support to challenging students.

## Education

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**Bachelor's: Education english and literature**

**May 2011 to November 2018**

**Kenyatta University**

**nairobi**

I underwent an extensive training on communication

- hiv/aids
- critical thinking
- linguistics
- education management and policies
- leadership
- psychology of education
- history of education and
- educational statistics

## Additional Information

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Languages: English-expert

Reading  
Drama  
African literature  
computer literacy